

2019 Gaiety panto Stage Manager – job ad

We are looking for a Stage Manager to run our panto from 4th November 2019 until 5th January 2020.

Background

The 2019 panto, Jack and the Beanstalk, will be the Gaiety's first in house panto. Under the leadership of director Ken Alexander, we have put together an outstanding creative team and we are in the final stages of casting. The show will involve 10 cast, three teams of junior dancers and a live band of three musicians.

Set is being provided by Glitter Pantomimes and will involve several set changes and flying. There will be some pyro and possibly other SFX, and a giant, a cow and a beanstalk. However The Gaiety is not a big theatre (500 seats) and so there will not be major effects or heavy scenery etc.

Subject to final review after the script and set are finalized, the crew will comprise:

- SM, DSM, ASM
- Four stage crew
- Two flys
- Sound operator
- LX operator
- Two follow spots
- Wardrobe manager and assistants

The LX and FS operators will probably be students or volunteers as our operating model makes extensive use of volunteers. The remainder of the crew will be temporary recruited for the duration. There will also be chaperones supplied by the Dance school but under supervision of the SM on a day to day basis. There are two full time members of our tech team who will be running the get in and be available (one at a time) as Duty Technical Manager for each performance to act as back up and troubleshooter.

The role

We are looking for an experienced SM who will, from the first day of rehearsals:

- Generally organise crew and staff members
- Organise rehearsals, including set-up
- Planning costume fittings, props and set dressing including sourcing props etc
- Work with the DSM to coordinate prompt copy and scene changes, and ensure in particular a full set of cues and cue sheets
- From Production week (week three of rehearsals) onwards, running the backstage and onstage areas during performances including coordinating the on stage crew and scenery changes and flying
- Manage the health and safety of the cast and crew



The person

You will have Stage Management experience in particular in a venue and for shows involving a similar sized crew and production. You will need to be:

- A good communicator
- Calm and resilient (mostly)
- Practical and hands on in your approach
- Comfortable with managing scenery and (manual non counterweight hemp) flying on a small stage with limited resources
- Able to act on your own initiative to spot problems and opportunities and sort them out without being supervised
- Familiar with Scottish Theatre and panto

T&C

The engagement is from 4th November 2019 to 5th January 2020 (see draft schedule on the next page), plus a couple of production meetings in advance. Terms are following ITC/Equity rates adapted to cover 12 shows a week and some bank holiday performances: Mondays as normal rest days.

Applications

By cv to jeremy.wyatt@ayrgaiety.co.uk by 12.00 on Monday 17th June 2019, with two names and contact details of referees. Please complete and submit and equalities monitoring form too.



Draft rehearsal and performance schedule

JACK AND THE BEANSTALK - NOVEMBER 2019 TO JANUARY 2020						
					Perfs/wk	
Monday	4th Nov	09.30	17.30		Rehearsals	
Tuesday	5th Nov	09.30	17.30			
Wednesday	6th Nov	09.30	17.30			
Thursday	7th Nov	09.30	17.30			
Friday	8th Nov	09.30	17.30			
Saturday	9th Nov	09.30	17.30			
Sunday	10th Nov					
Monday	11th Nov	09.30	17.30			
Tuesday	12th Nov	09.30	17.30			
Wednesday	13th Nov	09.30	17.30			
Thursday	14th Nov	09.30	17.30			
Friday	15th Nov	09.30	17.30			
Saturday	16th Nov	09.30	17.30			
Sunday	17th Nov					
Monday	18th Nov	09.30	17.30			Production week
Tuesday	19th Nov	09.30	21.30			
Wednesday	20th Nov	09.30	21.30			
Thursday	21st Nov	13.30	21.30	Dress		
Friday	22nd Nov		Dress	Dress		
Saturday	23rd Nov		Preview: 1.30pm	Preview: 5.30pm		
Sunday	24th Nov					
MONDAY (DAY OFF)						
Tuesday	26th Nov	10am	1.30pm			
Wednesday	27th Nov	10am	1.30pm			
Thursday	28th Nov	10am	1.30pm			
Friday	29th Nov	10am		6.30pm	GALA	
Saturday	30th Dec		2pm	6.30pm		
Sunday	1st Dec		2pm	6.30pm	12	
MONDAY (DAY OFF)						
Tuesday	3rd Dec	10am	1.30pm			
Wednesday	4th Dec	10am	1.30pm			
Thursday	5th Dec	10am		6.30pm		
Friday	6th Dec	10am		6.30pm		
Saturday	7th Dec		2pm	6.30pm		
Sunday	8th Dec		2pm	6.30pm	12	
MONDAY (DAY OFF)						
Tuesday	10th Dec	10am		6.30pm		
Wednesday	11th Dec	10am		6.30pm		
Thursday	12th Dec	10am		6.30pm		
Friday	13th Dec	10am		6.30pm		
Saturday	14th Dec		2pm	6.30pm		
Sunday	15th Dec		2pm	6.30pm	12	
MONDAY (DAY OFF)						
Tuesday	17th Dec	10am		6.30pm		
Wednesday	18th Dec	10am		6.30pm		
Thursday	19th Dec	10am		6.30pm		
Friday	20th Dec	10am		6.30pm		
Saturday	21st Dec		2pm	6.30pm		
Sunday	22nd Dec		2pm	6.30pm	12	
Monday	23rd Dec		2pm	6.30pm		
Tuesday	24th Dec		1pm	5.30pm		
CHRISTMAS DAY						
Thursday	26th Dec		2pm	6.30pm	HOL	
Friday	27th Dec		2pm	6.30pm		
Saturday	28th Dec		2pm	6.30pm		
Sunday	29th Dec		2pm	6.30pm	12	
Monday	30th Dec		2pm	6.30pm		
Tuesday	31st Dec		1pm			
NEW YEAR'S DAY						
Thursday	2nd Jan			6.30pm	HOL	
Friday	3rd Jan		2pm	6.30pm		
Saturday	4th Jan		2pm	6.30pm		
Sunday	5th Jan		2pm		9	

